



TAMIL NADU GOVERNMENT GAZETTE

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Part III—Section 1(b)

Service Rules including Ad hoc Rules, Regulations, etc.,
issued by Secretariat Departments.

NOTIFICATIONS BY GOVERNMENT

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NOTIFICATIONS BY GOVERNMENT

AGRICULTURE DEPARTMENT

Constitution of Adhoc Rules for the Temporary Post of Data Entry Operator in the Agriculture Department of Secretariat.

[G.O. Ms. No. 170, Agriculture (OP.II), 27th September 2011, புரட்டாசி 10, திருவள்ளூர் ஆண்டு-2042.]

No. SRO B-36/2011.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Tamil Nadu hereby makes the following Rules:—

2. The Rules hereby made shall be deemed to have come into force on the 30th April 2008.

RULES

The General and the Special Rules applicable to the holders of the permanent post in the Tamil Nadu Secretariat Service shall apply to the holders of the temporary post of Date Entry Operator sanctioned from time to time in Agriculture Department, Secretariat, Chennai, subject to the modifications specified in the following rules:—

2. **Constitution:—**

The post shall constitute a separate category in the said service:—

3. **Appointment:—**

Appointment to the post shall be made as follows:—

- (i) by direct recruitment; or
- (ii) by promotion from the category of Typist in the Tamil Nadu Secretariat Service; or
- (iii) by recruitment by transfer from any other service.

4. **Appointing authority:—**

The appointing authority for the post shall be the Deputy Secretary to Government or Joint Secretary to Government or Additional Secretary to Government, Agriculture Department, as the case may be who is in charge of establishment.

5. **Qualification:—**

(a) **Age:—**No person shall be eligible for appointment to the post by direct recruitment, if he has completed or will complete thirty years of age on the first day of July of the year in which the selection for appointment is made.

(b) **Other Qualification:—**No person shall be eligible for appointment to the post unless he possess the following qualifications, namely:—

- (i) A degree from a University recognized by the University Grants Commission for the purpose of its grant;
- (ii) Must have passed the Government Technical Examination in Typewriting Higher both in English and Tamil;
- (iii) Must have obtained a National Trade Certification in the trade of Data preparation and Computer Software awarded by the National Council for Training in Vocational Trades, Government of India, New Delhi;

(or)

Diploma or Post Graduate Diploma in Computer Application awarded by a University recognized by the University Grants Commission.

6. Probation:—

(a) Every person appointed to the post by direct recruitment shall, from the date on which he joins duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) Every person appointed to the post by recruitment by transfer shall from the date on which he joins duty, be on probation for a total period of one year on duty within a continuous period of two years.

7. Pay:—

There shall be paid to the holder of the post a monthly pay calculated in the scale of pay of Rs. 5200-20200+Grade pay Rs. 2400.

8. Savings:—

Nothing contained in these rules shall adversely affect any person holding the post on the date of coming into force of these rules.

K. ARUL MOZHI,
*Agricultural Production Commissioner and
Principal Secretary to Government.*