



TAMIL NADU GOVERNMENT GAZETTE

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Part III—Section 1(a)

**General Statutory Rules, Notifications, Orders, Regulations, etc.,
issued by Secretariat Departments.**

NOTIFICATIONS BY GOVERNMENT

SCHOOL EDUCATION DEPARTMENT

THE TAMIL NADU SCHOOLS (REGULATION OF COLLECTION OF FEE) RULES, 2009

[G.O. Ms. No. 319, School Education (X2), 7th December 2009.]

No. SRO A-41(a)/2009.

In exercise of the powers conferred by sub-section (1) of section 16 of the Tamil Nadu Schools (Regulation of Collection of Fee) Act, 2009 (Tamil Nadu Act 22 of 2009), the Governor of Tamil Nadu hereby makes the following rules namely:—

1. Short title and commencement.— (1) These rules may be called the Tamil Nadu Schools (Regulation of Collection of Fee) rules, 2009

(2) These rules shall come into force at once.

2. Definitions.—In these rules, unless the context otherwise requires,—

(a) “Act” means the Tamil Nadu Schools (Regulation of Collection of Fee) Act, 2009 (Tamil Nadu Act 22 of 2009);

(b) “Authorised officer” means the Chief Educational Officer of the revenue district concerned;

(c) “Director” means the Director of School Education, the Director of Matriculation Schools or the Director of Elementary Education, as the case may be;

(d) “Form” means a Form appended to these rules.

(2) Words and expressions used in these rules, but which have not been defined in these rules, shall have the respective meaning as assigned to them in the Act.

3. Factors for determination of fee.—The Committee, constituted under section 5 of the Act, shall, while determining the fee leviable by a private school, in addition to the factors specified in sub-section (1) of section 6 of the Act, also take in account, the following factors, namely:—

(a) *Locality of the school, namely,*

Rural area, Town Panchayat, Municipality, District Head Quarters, Corporation.

(b) *Strength of the students.*

(c) *Classes of study and*

(d) *Status of the school, as indicated below:—*

(1) Schools having minimum infrastructure facilities as prescribed by the Government from time to time.

(2) Schools having infrastructure facilities more than that prescribed:—

(i) Schools having more than the minimum requirement of lab, more number of library books, classroom facilities and other sanitary and drinking water facilities.

(ii) Schools having more than adequate classroom facilities, lab facilities, library area, number of books, very good sanitation facilities, highly protected drinking water facilities and other sanitary facilities together with high percentage of results.

(iii) Schools fully equipped with modern facilities like Air Conditioner together with 100% results.

4. Maintenance of Accounts.—(1) Every private school shall keep separate accounts for different kinds of transactions, namely fees collected, grants received, financial assistance received, payments of salary to staff, purchase of machinery and equipments, laboratory articles, library books, stationary and other expenditure incurred.

(2) Every private school shall keep the registers, accounts and records within the premises of the educational institution. They shall be made available at all reasonable times for inspection by the Authorised officer.

(3) Accounts maintained by private school together with all vouchers relating to various items or receipts and expenditure shall be preserved by that school until the audit of accounts is over and objection, if any, raised is settled.

(4) The Authorised officer, and the District committee members shall, at all reasonable times, have free access to the books, registers, accounts, records, documents, securities, cash and other property belonging to or in the custody of every Private School and may summon any person in whose possession they are, to produce the same.

(5) The Authorised officer or the District committee members who have made search and inspection of any private school shall send a report with relevant records to the Director.

5. Submission of Returns.—(1) Every Private school shall submit to the Appropriate Officer an annual financial return in the Form for the period ending with 31st of March of every year, not later than the 1st day of July of every year or within such further time as may be permitted by the authorized officer. The return shall bear the signature of the Secretary or Correspondent or Principal of the Private School.

(2) In addition to the returns refer to in sub-rule (1) above, every private school shall within such time, or within such extended time, as may be fixed by the Authorised officer furnish such returns, statistics or other information that may be required, from time to time by him.

6. Constitution of District Committee.—The District Committee in every revenue district shall consist in addition to the Chief Educational Officer of the district as Chairperson, the following members, namely:—

- | | | |
|--|----|--------------------|
| (a) District Educational Officer at the district headquarters | .. | Member- Secretary. |
| (b) All Other District Educational Officers in the district | .. | Member. |
| (c) Inspector of Matriculation Schools having jurisdiction over the area | .. | Member. |
| (d) District Elementary Educational Officer of the district | .. | Member. |

- (e) Headmaster of the Government Higher Secondary School at the district headquarters. .. Member.
- (f) Headmaster of the Government High School at the district headquarters. .. Member.
- (g) Principal of a Matriculation School or Matriculation Higher Secondary School at the district headquarters .. Member.
- (h) Principal of the Anglo-Indian or Anglo-Indian Higher Secondary School at the district or nearby district .. Member.

FORM

[see sub-rule (1) of rule 5]

- (1) Name of the educational institution :
- (2) Financial year :
- (3) Classes and courses approved :
- (4) Total number of students admitted during the year for each course :
- (5) Standard wise strength of pupils :
- (6) Amount of tuition fee payable :
- (7) Total amount to be collected :
- (8) Total amount actually collected :
- (9) Balance to be collected if any :
- (10) Details of special fee collected :
- (11) Details of caution deposit collected :
- (12) Details of fee, deposits, any other collection made other than Tuition fee under whatever name it may be called :
- (13) Various types of deposits collected :
- (14) Any other fee or deposit if any collected :

CERTIFICATE

Certified that no other fee or deposit, other than those specified above were collected either directly or indirectly from students and that receipts have been issued for the fee and the deposit collected.

Place:
Date :

(Signature)
Secretary/Correspondent/Principal

M. KUTRALINGAM,
Principal Secretary to Government.